



## GRADING DAY RUNNING SHEET

Please note times will change and this is a guide only. Times could change by as much as an hour.

8:45AM	DOORS OPEN
<b>ALL DAN RANKS ARE EXPECTED ON THE FLOOR PRIOR TO 9.10AM WITHOUT EXCEPTION</b>	
9.15AM	SENJO CEREMONY
9.30AM	COLOURED BELT GRADING
9:30AM	BLACK BELT GRADING – belts not awarded until 3.15pm
11:00AM	ZEN DO KAI 1 <sup>st</sup> DEGREE BLACK BELT GRADING
11:45AM	ZEN DO KAI 2 <sup>nd</sup> DEGREE GRADING & Modified 2 <sup>nd</sup> DEGREE
1:30PM	ZEN DO KAI 3 <sup>rd</sup> DEGREE GRADING
2:20PM	Zen Do Kai 4 <sup>th</sup> DEGREE GRADING
3:15PM	Square Floor Pattern - Presentation of certificates, promotions and awards for BJMA systems
3:15PM	Zen Do Kai 5 <sup>th</sup> DEGREE GRADING (none grading 2017)
3:15PM	PRESENTATION OF BLACK BELTS AND SEMPAI OATH.
3.45PM	Close of Grading SENJO ceremony – <b>CHI-RE-BE TA' TA</b>
4:00pm	<b>Start clean up – must be out by 4.30pm</b>

Presentation of Awards will be at the VIC/TAS Ball. Promotions, presentations of crosses and certificates of time training will be presented during the close of ceremony.

### SET-UP (see floor plan)

- **Trestle tables** will be set up along the glass wall between the reception table and the tiered seating - for the display of **1<sup>st</sup> Dan essays**.
- **Jig Saw mats** will be set up between court 1 and 2.
- **Trestle tables and seats** will be arranged on the edge of the court, running in front of the tiered seating. These will be for grading panels.

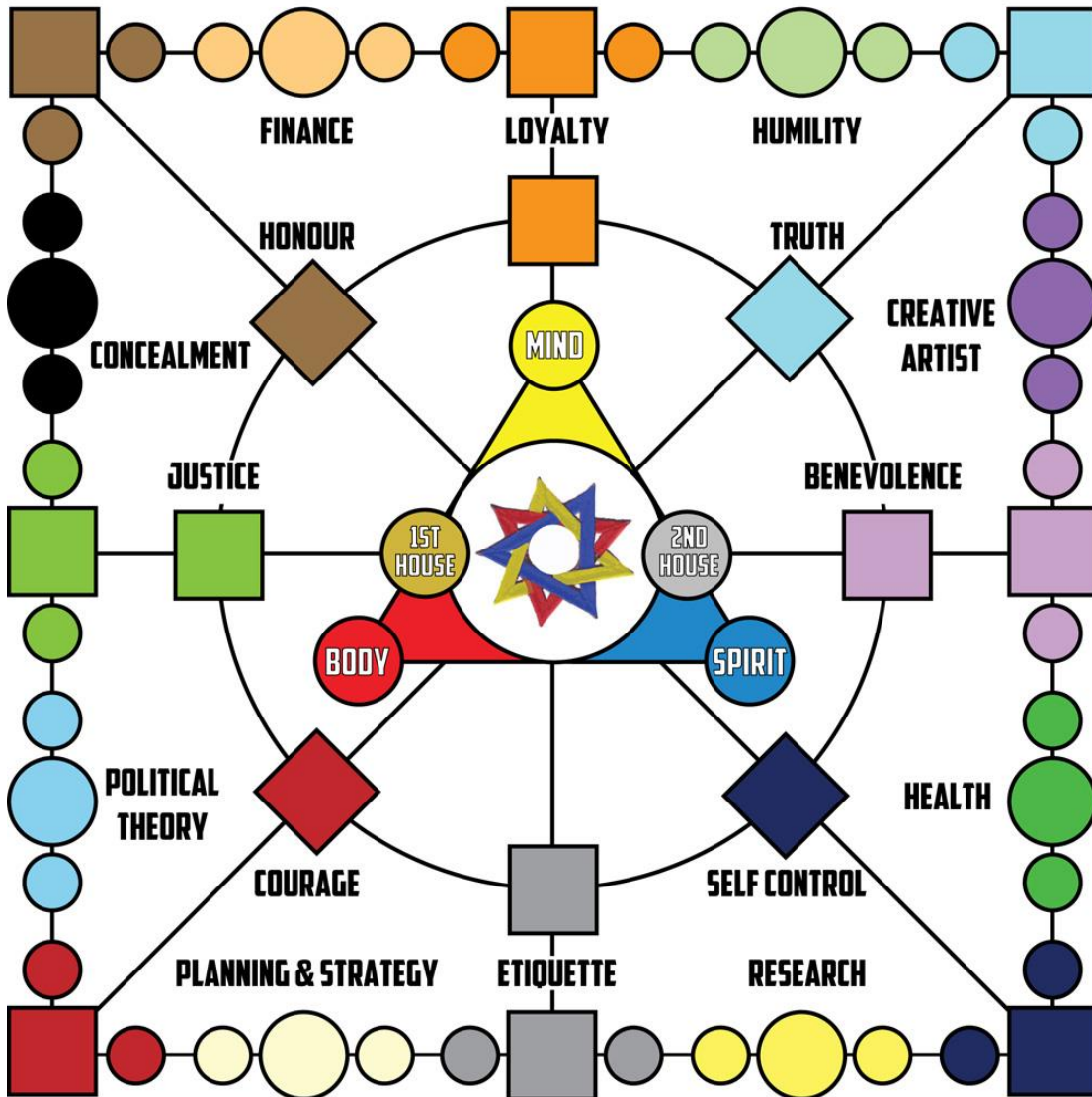
### 9:10AM – LINE UP

**All ranks to line up in order of rank (highest ranks at the front) in front of the SENJO mat. They will then be told which order to file forward onto the mat.**

# SENJO CEREMONY

2<sup>nd</sup> Degree's

3<sup>rd</sup> Degree's



← Seated facing the centre.  
Representatives of the BJMA on a national and international level

1<sup>st</sup> Degree's

Shodan Ho's

Coloured belts, singlets, shirts

**- IMPORTANT -**  
**ALL 4<sup>TH</sup> DEGREES & ABOVE – MUST DRESS IN WHITE BJMA PATCHED UNIFORMS**

# “SENJO CEREMONY” PROCEDURE

**(all ranks from white belt to 9<sup>th</sup> Dan are included in SENJO)**

**You must be in uniform (ZDK, Thai, AEK, Krav, EPC, TM)**

1. **Coloured belts, Shodan Ho’s 1<sup>st</sup> Dans, 2<sup>nd</sup> Dans, 3<sup>rd</sup> Dans** to be in position either end of the SENJO mat.
2. **All white Gi’s (4<sup>th</sup> Dan and above)** to be assembled in rank order 5 meters off the Benevolence side of the mat.
3. **Special Guests (8<sup>th</sup> & 9<sup>th</sup> Dan’s)** to be seated in front of the mat.
4. **Matthew Ball –** will take the position of gate keeper and announce-

**“The SENJO CEREMONY is now open”**

**“The representatives of Isha the gate is open”**- the first 8 highest ranks will enter along the centre line, when they reach the bottom of the circle they will move in an anti-clock wise direction filling each space. The person standing on the center line will move the left and turn 90degrees to the right.

**“The representatives of Bushido the gate is open”** – All members 4<sup>th</sup> Dan and above will now enter the mat on the centre line and will move along the square in an anti-clockwise direction. Please fill the space as evenly as possible, ignoring the marked spaces if necessary. (15 people will fill every third space, 32 people will fill all major spots and sit between the smaller circles, 48 people will completely fill the square).

**“The representatives of Kyunin the gate is open”**- The three people forming the triangle will enter along the centre line and take their position. *(You will remain in a shoulder stance when “Seated Position” is called)*

**“Soke Billy Manne, SENJO is secure and the centre may enter”** Kyoshi Wickham, Kyoshi Kendal and Kyoshi Preston will enter along the centre line and take position in the centre circle.

**“Close the gate”** People on centre line in gate position will turn and face the centre.

**“Seated position” All Ranks will sit in a kneeling or cross legged position** (except triangle)

**“Soke SENJO has formed and the gate is closed”**

**THE ACKNOWLEDGMENT POSTURES – hold the position until you here the command up.**

<b>TRIANGLE</b>	<b><u>From shoulder stance Step back to a horse stance with right leg-</u></b> (hands in open posture and held low) acknowledge by a tilt of the head.
<b>CIRCLE</b>	<b><u>All acknowledgements – raise up on to left foot with right knee on the floor-</u></b> (hands in open posture and held low) acknowledge with a tilt of the head.
<b>SQUARE</b>	<b><u>All acknowledgments – from kneeling position</u></b> ( <i>hands to floor – back arched –chin up, eyes forward</i> )
<b>EVERYONE ELSE</b>	<b><u>All acknowledge – from kneeling position</u></b> ( <i>hands to floor – back arched –chin up, eyes forward</i> )

## THE ACKNOWLEDGMENT “COMMANDS”

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1. **Nigel Kendal** – “Eyes closed for mediation” (1 minute) – “Open Eyes”
2. **Nigel Kendal** – “BJMA – All Styles \_ ” **5 seconds** “UP”
3. **Nigel Kendal** - “Founder Bob Jones –” **3 seconds** “UP”
4. **Nigel Kendal** – “Soke Billy Manne, Soke Richard Norton, Hanshi Peter- ” **3 seconds** ”UP”
5. **Matthew Wickham** – “Nigel Kendall Probationary 8th Degree –” **3 seconds** “UP”
6. **Hamish Preston** – “Matthew Wickham 7th Degree –” **3 seconds** “UP”
7. **Matthew Ball** – “Hamish Preston 7th Degree –” **3 seconds** “UP”
8. **Matthew Ball** – “Senjo Ceremony –” **5 seconds** “UP”
9. **Matthew Ball** - “Open the gates” –people on the etiquette line will move to the left and turn 90 degrees to their right,
10. **Matthew Ball** - “SENJO welcomes Kyoshi Billy Manne, to perform the call to victory” - Kyoshi Billy will stand behind Kyoshi Nigel and in front of the top point of the triangle (mind).
11. **Matthew Ball**- “Close the gates” people on the etiquette line will move back to their position

## CALL TO VICTORY

**CHI-RE-BE TA’ TA’ - HURRA, HURRA, HURRA**

### KYOSHI BILLY MANNE

Will enter the centre of the square and begin the day with the **CALL TO VICTORY**.

All members on the floor (except those in the centre of the circle) will step back with their right leg into a horse stance at 45 degrees.

They will place their hands on their thighs grounding their body and projecting their spirit forward. When making the call you will slap your torso in time to the call.

### CHANT as follows

**Soke Billy** – “**Everyone in Shoulder stance**”,- all people taking part in SENJO – including coloured belts will stand in shoulder stance

**Soke Billy** – “**Half Dragon Stance**”,- all people taking part in SENJO – including coloured belts will stand in Horse stance

**Soke Billy** – will call – “**CHI-RE-BE TA’ TA’**”

**EVERYONE** - “**HURRA, HURRA, HURRA**” they will reply with all the gusto they can muster (whilst slapping their torso)

**Soke Billy** “**CHI-RE-BE TA’ TA’**”

**EVERYONE** - “**HURRA, HURRA, HURRA**” they will reply with all the gusto they can muster (whilst slapping their torso)

**Soke Billy** “**CHI-RE-BE TA’ TA’**”

**EVERYONE** - “**HURRA, HURRA, HURRA**” they will reply with all the gusto they can muster (whilst slapping their torso)

**Wait 30 seconds**

**Soke Billy** – “**Shoulder stance**”, Kyoshi Billy will then return to his seat.

**Matthew Ball- “Open the gates”** people on the etiquette line will move to the left and turn 90 degrees to their right

**Matthew Ball- “Thank you Soke.”** Soke Billy will leave the floor.

## **SENJO CEREMONY completion**

***When you leave the SENJO mat please move to the back of the black belts.***

**KYOSHI Matthew Ball** announcing

1. ***“Kyoshi Kendall, the gates are open”*** – the centre will leave via the centre line in same order as they entered.
2. ***“Representatives of Kyunin, the gates are open”*** - The Triangle will leave via the centre line in same order the entered.
3. ***“Representatives of Isha, the gates are open”*** – The Circle will depart along the centre line in a clockwise direction (last on – first off)
4. ***“Representatives of Bushido, the gates are open”***- The Square will depart along the centre line in a clockwise direction (last on – first off)
5. Facing the seated representatives ***“Soke’s and Hanshi, the Senjo ceremony is closed. All members may leave the floor and prepare for grading”*** – all other ranks will bow and move off.

**FULL DAY SCHEDULE ON THE FOLLOWING PAGE**

# GRADING DAY SCHEDULE

9.30AM	<p><b>COLOURED BELT GRADING – Kyoshi TONY DI IORIO</b></p> <p>Kyoshi Tony Di Iorio chanting this grading.</p> <p>1<sup>st</sup> Dan's are required to sit at the graders table. This grading will take place in the 3<sup>rd</sup> of the court furthest from the entry, facing the tiered seating.</p> <p>As each rank finishes they will be asked to sit to the side but not leave the grading floor. When all coloured belts are finished they will be presented their belts as a group.</p>
9.30AM	Shodan-Ho's attempting Shodan will be requested to go and prepare for their grading
9.30AM	<p><b>SHODAN HO GRADING – Kyoshi MIKE QUIN</b></p> <p>Kyoshi Mike Quin chanting this grading.</p> <p>2<sup>nd</sup> Dan's are required to sit at the graders table. This grading will take place in the 2/3rds of the court closest to the glass, facing towards the tiered seating.</p>
10.40AM	<p>This grading will finish and certificates will be presented. Comments to be kept to a minimum and a very short speech by Kyoshi Quin.</p> <p><b><u>BELTS WILL NOT BE PRESENTED AT THIS TIME</u></b></p>
10.45AM	<i>People preparing for 2<sup>nd</sup> Dan are to go to the practice court.</i>
11.00AM	<p><b>SHODAN GRADING – Kyoshi SAM CADARCI</b></p> <p>3<sup>rd</sup> Dan's not grading are required to sit at the graders table.</p> <p>All other students in uniform will be asked to sit around the edge of the grading floor. No formal seating arrangement.</p>
11.25AM	One to three speeches will read by students over the PA system.
11.35AM	<p>Certificates will be presented with limited comments Kyoshi Cadarci will make a short speech.</p>
11.45AM	<p><b>2ND DAN GRADING – Kyoshi JOHN RIZZO</b></p> <p><b>Modified 2<sup>nd</sup> Dan Grading – Kyoshi TONY DI IORIO</b></p> <p>4<sup>th</sup> Dan's and 5<sup>th</sup> Dan's will be asked to sit at the graders table for the 2<sup>nd</sup> Dan grading. Assistants will sit on the matted area (back to the far wall). 2<sup>nd</sup> Dan assistants will move equipment to the side of the grading floor furthest from the glass entry wall.</p>
11.45AM	<i>People preparing for 3<sup>rd</sup> Dan are to go to the practice court.</i>
1.15PM	<p>Grading completed – certificates handed out – short speech by Kyoshi Rizzo and Kyoshi Di Iorio.</p> <p><b>Jig-saw mats to be set up – Peter Smedley to co-ordinate</b></p>
1.30PM	<p><b>3RD DAN GRADING – KYOSHI HAMISH PRESTON</b></p> <p>5<sup>th</sup> Dan's will be asked to sit at the graders table for the 3<sup>rd</sup> dan grading. Assistants will sit 2 meters behind the matted area (off the mats / facing the grading panel).</p>

	All other students in uniform will be asked to sit around the edge of the grading floor. No formal seating arrangement.
<b>2.20PM</b>	Grading completed – certificates handed out – short speech by Kyoshi Preston
<b>2.20PM</b>	<b>4TH DAN GRADING – KYOSHI Matthew Wickham</b>
<b>3.00PM</b>	Grading completed – certificates handed out – short speech by Kyoshi Matt & Kyoshi Marc Tousaint
<b>3.15PM</b>	<p><b>M.C. – will announce that all students are to move in to the Square formation”</b></p> <p><b>“SENJO FORMATION” – 5TH DAN’S TO TAKE CONTROL</b></p> <p>Coloured belts will sit in front of tiered seating area, Lowest ranks closest to seats with each rank forming another line moving toward the centre of the room.</p> <p>Black Belts will sit 1 meters in front of the coloured belts</p> <p>2<sup>nd</sup> Degree’s will sit behind the 4<sup>th</sup> Degrees</p> <p>3<sup>rd</sup> Degree’s will sit behind the 5<sup>th</sup> Degrees</p> <p>4<sup>th</sup> Degree’s will sit, spaced evenly, along the left hand side (if viewed from the grading panel) of the square (backs to the stand) on the court base line.</p> <p>5<sup>th</sup> Degree’s will sit, spaced evenly, along the right hand side (if viewed from the grading panel) of the square (backs to the stand) on the court base line.</p> <p>7<sup>th</sup> &amp; 6<sup>th</sup> Degrees will sit along the top edge of the square (furthest from tiered seating)</p> <p>8<sup>th</sup> Degrees will stand in front of the 7<sup>th</sup> and 6<sup>th</sup> degrees</p> <p><b>The new Shodan-Ho’s and the Shodan’s will sit in the centre of the square</b></p> <p><b>Shodan-Ho’s to the front and Shodan’s behind them</b></p>
<b>3.20PM</b>	<b>Presentation of Black Belt</b> will be presented by <b>Kyoshi MIKE QUINN.</b>
	The Shodan-Ho’s will then be asked to move back and the Shodan’s to come forward.
<b>3.25PM</b>	The <b>Sempai Oath</b> will then be read – this will be lead by the M.C. <b>EVERYONE ABOVE 1<sup>st</sup> Degree MUST RECITE THE OATH</b>
<b>3.30PM</b>	<p><b>PRESENTATIONS – ALL BJMA STYLES</b></p> <p><i>Certificates of time served, crosses and titles.</i></p> <p>Presentation of promotions to selected students (Ho ranks and other styles)</p> <p>M.C. to announce all promotions and certificates with Soke Billy presenting the award.</p>
<b>3.45PM</b>	<p><b>Set Up SENJO mat. (4<sup>th</sup> Dans to co-ordinate) People to fill the positions as per the opening ceremony. This will be done with one call of “SENJO is open – please move forward” (Matt Ball will call). People will enter the mat from all side simultaneously.</b></p> <p>The centre line “Kyoshi’s Nigel K, Matt W and Hamish P” will stand beside the triangle points. Soke Billy will take position in the centre of the Senjo</p> <p><b>SOKE BILLY MANNE – Final announcement and closing</b></p> <p><b>Soke Billy</b> “Will touch on the highlights of the day and the future outlook for Zen Do Kai”.</p> <p><b>Soke Billy</b> “Soke Bob Jones” everyone to acknowledge with a small nod of the head..</p> <p><b>Soke Billy</b> “Zen Do Kai” everyone to acknowledge with a small nod of the head.</p>

	<p><b>Soke Billy-</b> lead us in the chant of <b><i>CHI-RE-BE TA' TA</i></b></p> <p><b>Kyoshi Matt Ball will announce "Senjo is now closed, please leave the floor"</b></p> <p><b>Everyone to just walk of</b></p>
<b>4.00PM</b>	<b>THE DAY WILL BE COMPLETED – HALL CLEANED AND EVERYTHING PACKED</b>